



Rev. 0

**REPUBLIC of SAN MARINO
MARITIME AUTHORITY**

MAIN CONTACT: SAN MARINO SHIP REGISTER

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San Marino Policy Letter

SMPL – 2021-TEC-009

28 May 2021

San Marino Ship Register SMSR

Instructions to Appointed Surveyors

TO: Recognised Organisations, Shipowners, Managers, Masters, Seafarers, SMSR partners, SMSR brokers, Surveyors, and the general public.



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1. Instructions to appointed surveyors

The Administration may authorise a certain number of surveyors to perform statutory surveys, and appoint them to carry out specific surveys, in order to ascertain the conditions of a vessel and to eliminate any potential risk scenarios which could compromise the vessel's safety and seaworthiness.

Upon completion of a survey, the appointed surveyor shall generate survey reports based on the checklists provided by the Administration.

The Administration shall provide the appointed surveyor with credentials to access the online database in order to insert the details of the inspection and upload the survey reports to the system.

Surveyors can be appointed to survey everything from small craft to yachts, small commercial ships, tugs, trawlers, dredgers, barges, and narrow boats of varying types and sizes, up to 24 meters in load line length, and below 300GT.

The surveyor's task is to ensure that the vessel is fit for purpose and in a suitable and seaworthy condition.

Experienced surveyors shall be able to survey not only the hulls of such vessels but also their machinery, electrical and governing system, as well as personnel protection including health and safety measures.

2. Main requirements for appointed surveyors

- (a) Possess the relevant qualifications as per SMPL-2021-TEC-004;
- (b) Obtain authorisation to perform surveys by the SM MNA;
- (c) Perform the surveys using the checklists and tools provided by the SM MNA;
- (d) Fill out, sign, and stamp the survey report for the visit carried out on board;
- (e) Provide details of any deficiencies or non-conformities found on board and a timeframe for their closure;



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- (f) Enter the survey details and survey report into the online database immediately after the completion of the visit;
- (g) Collect any documentary evidence, including photographs of the vessel's particulars, to prove that the inspection has been carried out according to national regulations and international convention requirements.

In cases where the condition of a ship or its equipment does not correspond substantially with the particulars of the relevant statutory certificate, or is such that the ship is not fit to proceed to sea without danger to the ship or persons on board, or presents an unreasonable threat of harm to the marine environment, or a significant danger to seafarers safety and health, the Authorised Surveyor shall immediately ensure that corrective actions are taken and shall in due course notify the SM MNA at the following point of contact: technical@smsr.sm

Should such corrective actions not be implemented, the Administration shall be contacted immediately, and all relevant certificates shall be withdrawn.