



Rev. 0

**REPUBLIC of SAN MARINO
MARITIME AUTHORITY**

MAIN CONTACT: SAN MARINO SHIP REGISTER

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San Marino Policy Letter

SMPL – 2023-TEC-007

1 November 2023

San Marino Ship Register SMSR

**P&I, insurance companies, financial security
providers: acceptance criteria for vessels registered
in San Marino**

TO: Recognised Organisations, Shipowners, Managers, Masters, Seafarers, SMSR partners,
SMSR brokers, Surveyors, and the general public.

Rev. n	Date	Changes	Initials
0	01 Novembre 2023	1 st issue	nc

1. Purpose

The purpose of this Policy Letter is to inform P&I clubs, insurance providers, financial security providers, shipowners, and managing companies about the approval criteria adopted by this Administration to accept Blue Cards or Financial Securities related to the following Conventions: CLC 1992, BCC 2001, PAL 2002, WRC 2007, and MLC 2006.

All vessels flying the San Marino Flag must have coverage provided by the applicable instruments issued by a P&I, insurance company, or financial security provider, approved under the provisions of this Policy Letter and in line with IMO Circular Letter No. 3464 dated 2 July 2014 'Implementation of the 1992 Civil Liability Convention, the 2001 Bunkers Convention, the 2007 Nairobi WRC and the 2010 HNS Convention'.

2. Address

Blue Cards or Financial Securities, shall be addressed "TO", using the following information:

Civil Aviation Maritime Navigation and Homologation Authority
Via Consiglio dei Sessanta, 99
47891 Dogana
Republic of San Marino

3. Main information

Blue Cards and Financial Securities shall include the following details:

- a. A number to ensure traceability to the correspondent Certificates issued by this Administration,
- b. The registered owner shall be the same indicated in the Certificate of Registry. In case of C/O this may also be included. For MLC 2006 "shipowner" as defined by the Convention is accepted on the correspondent financial securities.

4. Application and approval

P&I Clubs, insurance companies, financial security providers wishing to be approved by the San Marino Maritime Authority must send the module at Annex I (non-IG Group members) or Annex II (IG group members) of this Policy Letter filled in, stamped and signed by authorized person, including the listed supporting documents, to the following email address: flagstate@caa-mna.sm.

No charges will be applied.

A written notice shall be sent to the applicant with the outcome of the assessment.

In case of positive assessment of the application, the P&I Clubs, insurance companies, financial security providers will be approved for a period of five (5) years starting from the date stated in Annex I submitted to this Administration.

5. Requirements

The requirements and documents for P&I clubs and/or insurance companies and/or financial security providers to be approved by San Marino Maritime Authority to issue the Blue Cards or Financial Securities required by the relevant Conventions adopted by the Republic of San Marino are described in:

- (i) Annex 1 – for P&I clubs outside the International Group, other insurance companies and financial security providers;
- (ii) Annex 2 – for members of the International Group of P&I clubs.



**Annex I – Approval application for P&I
(outside the International Group/ insurance companies / financial security providers)**

Company Name	
Address	
Phone	
Email	
Website	
Underwriting agents of: (if applicable) Name, address and website	

In confirming full compliance with the provisions of San Marino Policy Letter SMPL – 2023-TEC-007 and in line with IMO Circular Letter No. 3464 dated 2 July 2014 'Implementation of the 1992 Civil Liability Convention, the 2001 Bunkers Convention, the 2007 Nairobi WRC and the 2010 HNS Convention', we request the approval as P&I / insurance company / financial security provider to issue the coverage provided by the applicable instruments for vessels registered in San Marino.

With this respect we enclose the following documents:

1. Company's description and years of experience in the market
2. Evidence of authorization by one or more Maritime Administrations (if applicable)

We confirm that:

1. The company's financial standing, and hence solvency, was ascertained in the form of audited financial statements from the past three years by a qualified and recognized auditor;
2. The Company is approved from the country or entity in charge of where the club comes from, the insurer and/or the reinsurer, and it effectively meets the requirements to operate as an insurance company in that country.
3. The Company has taken out reinsurance coverages on claims for liability incurred under relevant conventions such as the International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001 (2001 Bunkers Convention); the International Convention on Civil Liability for Oil Pollution Damage, 1992, as amended (1992 Civil Liability Convention); the Athens Convention Relating to the Carriage of Passengers and their Luggage by Sea, 2002; the Nairobi International Convention on the Removal of Wrecks, 2007 (2007 Nairobi WRC); and the financial securities of responsibility related to the Maritime Labour Convention, 2006 and any other that arises after the adoption and publication of this resolution.
4. The Company holds a guarantee by the club, the insurance company and/or the reinsurer, or its headquarters (if it is a subsidiary), that it would cover liability incurred in accordance with the relevant conventions up to the limits of liability established for each of the conventions of which it undertakes to issue the Blue Cards or financial securities.
5. The liabilities incurred in acts of terrorism is covered.

6. Blue Cards or Financial Securities shall be reissued by the company due to change of ship, shipowner, gross tonnage (for WRC 2007) or any other reasons; therefore, previous Financial Securities shall be cancelled as well as the correspondent Certificate (if one exists).
7. If the company changes its name, address, and other relevant information, the same company shall provide the Administration with the correspondent documents explaining such changes, to allow the Administration issuing a new approval.
8. The financial security related to CLC 1992, BCC 2001, PAL 2002 and WRC 2007 shall not cease to be valid before the end of the period of validity of the financial security, otherwise the company shall notify to the Administration the termination or cancellation of at least 3 (three) months prior to the date on which the termination or cancellation will take effect. This notice shall be given to this Administration by sending an email to the following email address: flagstate@caa-mna.sm .
9. The financial security related to MLC 2006 shall not cease to be valid before the end of the period of validity of the financial security, otherwise company shall give the Administration prior notification of at least 30 (thirty) days. This notice shall be given to this Administration by sending an email to the following email address flagstate@caa-mna.sm
10. The company shall send copies of each financial security certificates, once they are issued for our records to the follow e-mail addresses: flagstate@caa-mna.sm.

Date		Place	
Name and Surname of authorized signatory		Signature and Stamp	



Annex II – Approval application for P&I

(for members of the International Group of P&I Clubs only)

Company Name	
Address	
Phone	
Email	
Website	
Underwriting agents of: (if applicable) Name, address and website	

In confirming full compliance with provisions of the San Marino Policy Letter SMPL – 2023-TEC-007 and in line with IMO Circular Letter No. 3464 dated 2 July 2014 ‘Implementation of the 1992 Civil Liability Convention, the 2001 Bunkers Convention, the 2007 Nairobi WRC and the 2010 HNS Convention’, we request the approval as member of the International Group of P&I to issue the coverage provided by the applicable instruments for vessels registered in San Marino.

With this respect we confirm that:

1. The Blue Cards or Financial Securities shall be reissued by the company due to change of ship, shipowner, gross tonnage (for WRC 2007), or any other reasons; therefore, previous Financial Securities shall be cancelled as well as the correspondent Certificate (if one exists).
2. If the company changes its name, address, and other relevant information, the same company shall provide the Administration with the correspondent documents explaining such changes, to allow the Administration issuing a new approval.
3. The financial security related to CLC 1992, BCC 2001, PAL 2002 and WRC 2007 shall not cease to be valid before the end of the period of validity of the financial security, otherwise the company shall notify to the Administration the termination or cancellation of at least 3 (three) months prior to the date on which the termination or cancellation will take effect. This notice shall be given to this Administration by sending an email to the following email address: flagstate@caa-mna.sm.
4. The financial security related to MLC 2006 shall not cease to be valid before the end of the period of validity of the financial security, otherwise company shall give the Administration a prior notification of at least 30 (thirty) days. This notice shall be given to this Administration by sending an email to the following email address: flagstate@caa-mna.sm.
5. The company shall send copies of each financial security certificates, once they are issued for our records to the follow e-mail addresses: flagstate@caa-mna.sm.

Date		Place	
Name and Surname of authorized signatory		Signature and Stamp	