



Rev. 1

**REPUBLIC of SAN MARINO  
MARITIME AUTHORITY**

**MAIN CONTACT: SAN MARINO SHIP REGISTER**

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## **San Marino Policy Letter**

**SMPL – 2023-STCW-001\_rev01**

**05 March 2024**

## **San Marino Ship Register SMSR**

## **Limited Certificate of Competency for Yacht Master and Navigational Officer Coastal**

TO: Recognised Organisations, Shipowners (Company), Managers, Masters, Seafarers, SMSR partners, SMSR brokers, Surveyors, and the general public.



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<b>Rev. n</b>	<b>Date</b>	<b>Changes</b>	<b>Initials</b>
0	200223	n/a	gg
1	050424	Definitions, training centres, examinations, and trainers details, 60 miles limitation, added application form.	gg



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## **Definitions**

Near Coastal voyage: a voyage in which the unit does not stray more than 60 nautical miles from a landfall;

Certificate of Competency (hereinafter also CoC for the sake of brevity): a certificate issued and endorsed for masters and officers in accordance with the provisions of chapter II of the STCW Convention and entitling the lawful holder thereof to serve in the capacity and perform the functions involved at the level of responsibility specified therein;

Commercial Yacht Master: person licensed to command commercial yachts less than 500 GT (gross tonnage), engaged on near-coastal voyages;

International Convention STCW 78/95 (International Convention on Standards of Training Certification and Watchkeeping for Seafarers): International Convention on Standards of Training and Certification for Seafarers;

Maritime Education and Training Centres: the centres where specialised courses, provided for by the STCW Convention, are held for maritime personnel providing specialised training courses based on the training requirements set out in the STCW Convention and related Code, authorised by the Administration on the basis of the results of an audit, in accordance with Annex I to this Policy letter, "Approved Learning requirements".

## **Foreword**

Pleasure yachts in commercial use (engaged in trade) shall comply at all times with the 1978 International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, as amended (STCW 78/95).

San Marino [delegated decree n. 151 dated 26 October 2023](#) establishes minimum standards for a Certificate of Competency (CoC) for Yacht Masters and Navigational Officers employed on coastal navigation, up to 60 nautical miles from a sheltered place.



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This limited coastal CoC follows the principles of the STCW 78/95 convention and has been notified to the General Secretariat of the IMO, in accordance with the related procedure.

Recreational crafts used for commercial purposes, up to 500 GT, used for the transport of up to 12 passengers, may be skippered by Masters holding Certificates of Competence in accordance with the requirements set out in San Marino [delegated decree n. 151 dated 26 October 2023](#)

**Limited Certificate of Competency for Commercial Yacht Master and Navigational Officer Coastal**

The Certificate of Competence as Commercial Yacht Master (in Command and Control of Commercial Yachts up to 500GT) is issued according to the criteria of the International Convention STCW 78/95, as amended, as a Certificate equivalent to the Certificate of Competence for Masters qualified for navigation in coastal voyages in line with the principles of Article IX and Regulation II/3 of the Convention.

Such Certificate is issued, on the form provided for within the STCW Convention, by the San Marino Maritime Navigation Authority and is notified to the IMO, pursuant to Article IX, paragraph 2 of the STCW Convention. The Certificate specifies any limitations including navigational area.

Requirements for obtaining a Commercial Yacht Master CoC are defined by Art. 76 quinquies of San Marino [delegated decree n. 151 dated 26 October 2023](#)

As per Reg I/3, paragraph 2 and 3, the Administration undertakes the necessary actions to inform the neighbouring countries in whose coastal waters the maritime personnel are engaged by providing details of the professional qualification, and trading area.

Taking into account the provisions of Section A.I-3 of the Code, commercial yachts engaged on near-coastal voyages shall not extend their voyages worldwide, but only in the trading area indicated in the CoC held by the Master and officers.



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As per art 76 septies of the aforementioned Delegated Decree, Personnel holding the title of “Master of Commercial Yachts” for units up to 24 metres in length may embark as navigating officers, on watch duty, on vessels over 24 metres in length, up to 500 GT.

As set out in art. 76 novies of the aforementioned Delegated Decree, The Certificate of Competence will remain valid for 5 years, if during this period at least 1 year of actual navigation has been carried out on board merchant ships or commercial yachts engaged in coastal voyages. The Certificate of Competence will have to be reconfirmed in connection with the periodic validity of the training courses provided for in Article 4, paragraph 2, as stipulated in the STCW International Convention.

### **Training centres**

San Marino has not authorised any designated schools or training centres. Therefore, the courses envisaged by [article 76 of decree no. 151 dated 26 October 2023](#), shall be carried out at training centres authorised by IMO Member States who have ratified the STCW Convention and which have developed training programmes in line with part A of the Code.

Training Centres wishing to be authorised by San Marino to provide training courses to obtain the title of Yacht Master/Navigational Officer, must comply with the approved Learning programme established in annex I to this Policy letter.

Specific requests to issue limited Certificates of Competency based on equivalent training by a Member State who ratified the STCW Convention shall be evaluated by the Administration on a case-by-case basis.

### **Examinations**

As per [delegated decree n°151 of October 26<sup>th</sup>, 2023](#), the expert examiners who are part of the examination board shall be qualified Masters of merchant ships or navy ships with at least 5 years of navigational experience, and possess qualifications in line with section A-1/6 the Code.



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At the request of the interested parties, the exams can be carried out at nautical schools, specialized nautical agencies, and in any other location deemed suitable by the Administration.

The application form for limited CoC as Commercial Yacht Master is available [here](#).

Training fees amount to € 1'000.

For additional information, please refer to San Marino Ship Register at [stcw@smsr.sm](mailto:stcw@smsr.sm)



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**Annex I – Learning Requirements**

**Master and navigational officer on yachts of less of 500 gross tonnage, engaged in near coastal navigation up to 60 NM from a Landfall**

**1. Introduction**

a) San Marino [Decree n. 151 dated 26 October 2023](#), establishes the minimum requirements for masters and navigational officers employed on board yachts engaged in coastal navigation, up to 60 miles from a landfall.

The same decree envisages, in article 76 octies, an examination which shall be performed by an examining board.

b) The examination programme follows the approved learning requirements outlined by this Policy Letter, which have been developed following the criteria of the STCW Convention, Regulation II/3 and Code, part A.

c) The training courses may be carried out by training centres authorized by the San Marino Maritime Authority or other Maritime Administrations which are members of the STCW convention. The training courses shall be developed according to STCW Code A, Chapter VI.

**2. Programme to be developed by authorised schools and training centres**

<b>Syllabus</b>	<b>Indented learning outcome</b>	<b>Teaching and learning activities</b>
<b>a) Plan and conduct and determine position</b>	Ability to use nautical charts, identify ship's position by landmark and recognise the coastline. Prepare a sea passage plan considering the VTS and weather conditions	<ul style="list-style-type: none"><li>• Exercises using nautical charts and case studies on preparing a sea passage plan;</li><li>• Use of navigation and meteorological instruments</li></ul>
<b>b) Maintain a safe navigational watch</b>	Ability to maintain the command of the watch through the knowledge of navigation rules	<ul style="list-style-type: none"><li>• Presentations</li><li>• Case study, using examples of navigation in</li></ul>



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		VTS areas
<b>c) Respond to emergencies</b>	Ability to manage emergency situations	<ul style="list-style-type: none"> <li>• Presentations</li> <li>• Case study, using IAMSAR manual</li> </ul>
<b>d) Manoeuvre the ship and operate small ship power plant</b>	Ability to manoeuvre the ship in different situations, taking into account engine power and environmental factors	<ul style="list-style-type: none"> <li>• Presentations</li> <li>• Case study on anchoring and mooring the ship</li> </ul>
<b>e) Pollution Prevention</b>	Knowledge on how to prevent pollution considering the guidelines of the MARPOL Convention	<ul style="list-style-type: none"> <li>• Presentations</li> <li>• Case studies on the different kinds of pollution and on how to prevent it</li> </ul>
<b>f) Stability and seaworthiness</b>	Knowledge of the nautical behaviour of the vessel on route under the effects of sea state and of the load distribution on board	<ul style="list-style-type: none"> <li>• Presentations</li> <li>• Case studies on different cargo plans and technical terminology</li> </ul>
<b>g) Firefighting protection</b>	Ability to manage different types of fire situations on board	<ul style="list-style-type: none"> <li>• Presentation on the different types of fire and management</li> </ul>
<b>h) Operate lifesaving appliances</b>	Ability to operate lifesaving appliances avoiding injuries and accidents	<ul style="list-style-type: none"> <li>• Presentation on lifesaving appliances and management</li> </ul>
<b>i) Medical aid</b>	Knowledge of medical guides	<ul style="list-style-type: none"> <li>• Presentation on different accidents or illnesses likely to occur on board</li> </ul>
<b>j) Legislative requirements</b>	Knowledge of the main International Conventions and Port State Control procedures	<ul style="list-style-type: none"> <li>• Presentation on International Conventions</li> </ul>





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**3. Syllabus – Reference STCW, Code A II/3**

**a) Navigation:**

- The ability to determine the ship's position by the use of landmarks, aids to navigation such as lighthouses, beacons, buoys. Dead reckoning, taking into account winds, tides, currents and estimated speed.
- Knowledge and ability to use nautical charts and publications, such as sailing directions, tide tables, notices to mariners, radio navigational warnings, ship's routing information, reporting to VTS procedures.
- Voyage planning and navigation for all conditions by acceptable methods of plotting coastal tracks, taking into account, for example, restricted waters, meteorological conditions, restricted visibility, traffic separation schemes, vessel traffic service (VTS) areas, areas with extensive tidal effects.
- Ability to operate safely and determine the ship's position by use of all navigational aids and equipment commonly fitted on board the ships concerned.
- Knowledge of the errors and corrections of magnetic compass, using terrestrial means.
- Knowledge of automatic pilot system and procedures for change over, from manual to automatic control and vice versa. Adjustment of control for optimum performance.
- Ability to use and interpret information obtained from shipborne meteorological instruments.
- Knowledge of the characteristics of the various weather system reporting procedures and recording systems.
- Ability to apply the meteorological information available.

**b) Maintain a safe navigational watch**

- Knowledge of the international regulation for preventing collision at sea as amended.
- Knowledge of the principles to be observed in keeping a navigational watch.
- Use of routeing in accordance with the general provision on ship's routeing.
- Use of reporting in accordance with the general principles for ships reporting systems and with VTS procedures.

**c) Respond to emergencies**

- precautions for the protection and safety of passengers in emergency situations.



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- action to be taken following collision, grounding, fire and abandon ship, ship's towing, rescuing persons from the sea, assisting vessels in distress, action to be taken when emergencies arise in port.
  - assessment of damage and damage control.
  - Respond to a distress signal at sea: knowledge of the Manual IAMSAR (search and rescue).
- d) Manoeuvre the ship and operate small ship power plant**
- Knowledge of factors affecting safe manoeuvring and handling.
  - The operation of small ship power plants and auxiliaries.
  - Proper procedures for anchoring and mooring.
- e) Pollution prevention**
- Knowledge of the precautions to be taken to prevent pollution of the marine environment.
  - Antipollution procedure and all associated equipment.
- f) Stability and seaworthiness**
- Working knowledge and application of stability, trim and stress tables, diagrams, and stress-calculating equipment.
  - Understanding of fundamental actions to be taken in the event of partial loss of intact buoyancy.
  - Understanding of the fundamentals of watertight integrity.
  - General knowledge of the principal structural members of a ship and the proper names for the various parts.
- g) Firefighting protection**
- Ability to organize a fire drill.
  - Knowledge of classes and chemistry of fire.
  - Knowledge of fire-fighting systems.
  - Understanding of action to be taken in the event of fire in different cases.
- h) Operate lifesavings appliances**
- Ability to organise abandon ship drills.



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- knowledge of the operation of survival craft and rescue boats, their launching appliances and arrangements.
- Equipment, including radio life-saving appliances, satellite EPIRBs, SARTs, immersion suits and thermal protective aids.

**i) Medical aid**

- Practical application of medical guides and advice by radio, including the ability to take effective action based on such knowledge in the case of accidents or illnesses that are likely to occur on board ship.

**j) Legislative requirements**

- Basic working knowledge of the relevant IMO conventions concerning safety of life at sea, security, protection of the marine environment.
- Knowledge of Port State Control procedures.
- Knowledge of the principles of the “Safety management system”.
- Knowledge of the principles of the “Ship Security”.

**4. Training courses to be attended according to STCW – Code, Part. A, Ch.VI**

- Basic and advanced firefighting;
- Survival at sea;
- GMDSS (restricted operator certificate - ROC);
- Radar Base and ARPA;
- PSSR – personal safety and social responsibility;
- Ship security Officer;
- First Aid medical care;
- ECDIS (if the ship is fitted by ECDIS system)

For additional information, please contact San Marino Ship Register at [stcw@smsr.sm](mailto:stcw@smsr.sm)



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**Annex II – CoC Specimen – Yacht Master <24m LL and 200GT**



**Republic of San Marino**  
San Marino Maritime Authority  
**CERTIFICATE OF COMPETENCE**  
**YACHT MASTER (< 200 GT, < 24 m)**

First Name: XXXXXXXXX  
Last Name: XXXXXXXXX  
Birth Date: XX/XX/XXXX  
Issue Date: XX/XX/XXXX  
Expiry Date: XX/XX/XXXX

Holder Signature

Certificate No. : SMSR-PERMIT-XXXXXX



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ISSUED UNDER THE PROVISIONS OF THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS, 1978, AS AMENDED, regulation II-3, and San Marino Law no. 120 Aug. 2019 as amended.

LIMITATIONS: Service performed only on board  
Yacht engaged in trade, less than 200 GT and less than 24 m LL  
Near coastal voyage – up to 60 NM from a landfall

It is certified that the holder of this certificate has been found duly qualified in accordance with the stated provisions and found competent for the functions of MASTER or Officer on Watch pursuant to Art. 76 sexies of San Marino Law no. 120 Aug. 2019 as amended.



**Certificate No. : SMSR-PERMIT-XXXXXX**



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**Annex II – CoC Specimen – Large Yacht Master <500GT**

**Republic of San Marino**  
San Marino Maritime Authority  
**CERTIFICATE OF COMPETENCE**  
**YACHT MASTER (< 500 GT)**

First Name: XXXXXXXXX  
Last Name: XXXXXXXXX  
Birth Date: XX/XX/XXXX  
Issue Date: XX/XX/XXXX  
Expiry Date: XX/XX/XXXX

Holder Signature

**Certificate No. : SMSR-PERMIT-XXXXXX**

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LIMITATIONS: Service performed only on board  
Yacht engaged in trade, less than 500 GT  
Near coastal voyage – up to 60 NM from a landfall

It is certified that the holder of this certificate has been found duly qualified in accordance with the stated provisions and found competent for the functions of MASTER.

**Certificate No. : SMSR-PERMIT-XXXXXX**