



Rev. 0

**REPUBLIC of SAN MARINO
MARITIME AUTHORITY**

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San Marino Policy Letter

SMPL – 2024-TEC-004

25 March 2024

San Marino Ship Register SMSR

Technical Requirements for Change of Flag

TO: Recognised Organisations, Shipowners, Managers, Masters, Seafarers, SMSR partners, SMSR brokers, Surveyors, and the general public.

Rev. n	Date	Changes	Initials
0	25/03/2024	1 st issue	nc

1. General

The purpose of this Policy Letter is to lay down common procedures and minimum statutory survey requirements for Classification Societies, Recognized Organizations and Recognized Security Organizations in case of Change of Flag to San Marino Flag.

This Policy Letter is in line with the IACS document “Proc Req. No. 28 2009/Rev.2 2018” and applies to all the San Marino Recognized Organizations and Recognized Security Organizations.

However, this Policy Letter does not prevent the Societies from expanding the scope of statutory surveys at their own discretion or upon specific instructions of the San Marino Flag Administration.

Surveys carried out for Change of Flag at a date which is outside of appropriate time windows for the periodical surveys of the corresponding certificate issued by, or on behalf of, the losing flag Administration are to be understood as additional surveys which are carried out solely for the purpose of Change of Flag. These surveys do not replace the surveys required to be carried out within the appropriate time windows.

As general principle the Society shall verify that the vessel complies with national requirements of the San Marino Flag State Administration prior to issue the relevant certification.

2. Application

This document is applicable to those societies authorized by San Marino for survey and/or certification on its behalf and if the ship is subject to the requirements of the applicable international Conventions and mandatory Codes. Survey procedures are in accordance with the applicable international Conventions and mandatory Codes.

This document does not specifically deal with audit/verification and/or certification procedures in accordance with the ISM Code, the ISPS Code and MLC 2006. Relevant procedures for ISM are more specifically laid down in item 14.4 of the ISM Code, for ISPS in section A.19.4.2 of the ISPS Code and for MLC 2006 in Standard A5.1.3.7 of

MLC 2006. For ISM, ISPS and MLC 2006 these more specific requirements refer in connection with Change of Flag.

The 'Survey Guidelines under the Harmonized System of Survey and Certification' / IMO Resolution A.1104(29), as amended, are to be observed.

3. Scope of surveys

In addition to the surveys indicated here below it must be insured that the new flag, port of registry and ship's name are indicated, as applicable, on statutory documents (Stability booklet, SOPEP, etc.) and life boats, life rafts, life buoys, etc..

If the Change of Flag is to be undertaken outside the windows of the due dates for surveys of new certificates which are going to be issued by, or on behalf of, San Marino, then the scope of surveys for the main statutory certificates are to be:

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|---------------------------------------|--------------------------------------|
| a) SOLAS Safety Construction: | Annual Survey |
| b) SOLAS Safety Radio: | Renewal Survey/Periodical Survey |
| c) SOLAS Safety Equipment:* | Annual Survey |
| d) SOLAS Passenger Ship Safety Cert.: | a)+Lifesaving and Fire-figh.means+b) |
| e) Load Line: | Annual Survey |
| f) MARPOL Annex I: | Annual Survey |
| g) MARPOL Annex II: | Annual Survey |
| h) MARPOL Annex IV: | Renewal Survey |
| i) MARPOL Annex VI: | Annual Survey |
| j) Fitness Cert. Gas/Chemicals: | Annual Survey |

For other statutory certificates not listed above the scope of survey is to be at least the scope of the relevant annual survey.

If due dates for surveys of new certificates, which are going to be issued by, or on behalf of, the San Marino Flag Administration, are within the applicable time windows for surveys, then the appropriate renewal/intermediate/periodical/annual surveys shall be carried out. Due consideration to the circumstances shall be given in order to avoid

unreasonable burdens as could be inter alia a necessary dry-docking of the ship for renewal survey of the SOLAS Cargo Ship Safety Construction Certificate or similar.

Surveys conducted within a three months' time period prior to the date of Change of Flag may be credited towards Change of Flag with the exception of SOLAS Safety Radio survey. San Marino Flag Authorization shall be in any case requested prior to crediting said surveys.

If the Society was not authorized by the previous flag State Administration for survey and/or certification or if the losing flag State Administration was not a Party to the relevant Convention, then appropriate initial/renewal surveys are to be carried out for SOLAS Safety Radio, Safety Equipment, Passenger Ship Safety Certificate, Load Line, MARPOL Annex I, Annex II, Annex IV & Annex VI and Fitness Cert. Gas/Chemicals.